



Demo Golf Course 1
123 Golf Street
Madison, WI 53717
(111) 222-3333

Banquet Invoice

Texas Wedding • 250 Guests Confirmed • Saturday, 1/16/2016

General Information

Banquet Type: Wedding

Room Use: South Room 2:00 PM - 6:45 PM
Bar Room 4:00 PM - 12:00 AM using 6 rooms
Patio - Bar 4:00 PM - 12:00 AM
Grand Banquet Hall 5:00 PM - 12:00 AM
Tent 7:00 PM - 9:15 PM

Summary of Charges

Room Rental & Other Fees	Charge	Count	Total
Room Rental	\$400.00	1	\$400.00
Chair Covers	\$5.00	250	\$1,250.00
Miscellaneous	\$850.00	1	\$850.00
Food	Charge	Count	Total
Hors'd 2	\$12.95	250	\$3,237.50
Hors'd 1	\$12.00	250	\$3,000.00
Hors'd 3	\$5.95	1	\$5.95
Plated Entree 2	\$20.95	110	\$2,304.50
Plated Entree 3	\$21.95	110	\$2,414.50
Kid's Meal	\$7.95	30	\$238.50
Dessert	\$4.50	250	\$1,125.00
Late Hors'd 1	\$1.90	250	\$475.00
Late Hors'd 2	\$2.90	250	\$725.00
Beverage	Charge	Count	Total
Soda Package	\$5.00	100	\$500.00
Beverage Package	\$5.95	250	\$1,487.50
Barrel	\$195.00	2	\$390.00
Wine	\$4.95	150	\$742.50

Per Guest Charges Only

Sub-Total:	\$55.15
Service Charge:	\$9.03
	\$64.18
Tax:	\$3.25
Total:	\$67.43

Total Charges

Sub-Total:	\$19,145.95
Service Charge:	\$2,996.27
	\$22,142.22
Tax:	\$1,149.07
Total:	\$23,291.29

Deposits & Payments	Amount	Date	Balance Due	Note
Deposit	\$1,000.00	8/14/2013		
Payment	\$2,500.00	1/7/2014		
Payment	\$2,500.00	2/11/2014		
Payment	\$2,000.00	9/14/2015	\$15,291.29	
Total	\$8,000.00			

Event Contacts

Name	Phone	Email
Tyler Texas	(500) 555-1788 (Work)	ttexas@eventpro.360
Odessa Texas	(500) 555-1845 x6 (Work)	otexas@eventpro.360

Terms & Conditions

Extras:

Venue rental will be charged additional.

Supplement for extended menus will be additional.

If Events Management Company requires more power supply for the event, it will be on extra cost. It is advisable if the event company brings their own generator.

Theme nights with entertainment will be charged on actual. The various options for the theme nights, and details of the excursions will sent on request.

Terms & Conditions:

- For all outdoor venues and indoor functions, live band / live performance/ CD music including DJ performance, playing time is restricted to 2230 hrs as per the Government Regulations. The volume of any music has to be maintained at an agreed prior approved level with the hotel management.
- As per Government Regulations, PPL and IPRS license is required for use of D.J. (Disc Jockeys), playing or recorded music or live performance. The original copy of the license has to be handed over to the hotel management before the start of the function. The cost of PPL and IPRS License will be borne by the client. In case, the same is to be arranged by the hotel, the cost of the same will be charged to the client.
- The use of signage is to be restricted to areas that are provided for the exclusive use of the group, i.e. function areas. Prior approval of the hotel management is to be taken before any signage/banner is put up in hotel other than function areas and public places outside the hotel premises (E.g. Directional Signage).